

I Want a Merseyside and Halton Waste Local Plan (WLP) Data Product

When the applicant or requester contacts MEAS this may or may not be in conjunction with a planning case. This data product is excluded from the scope of pre-application advice.

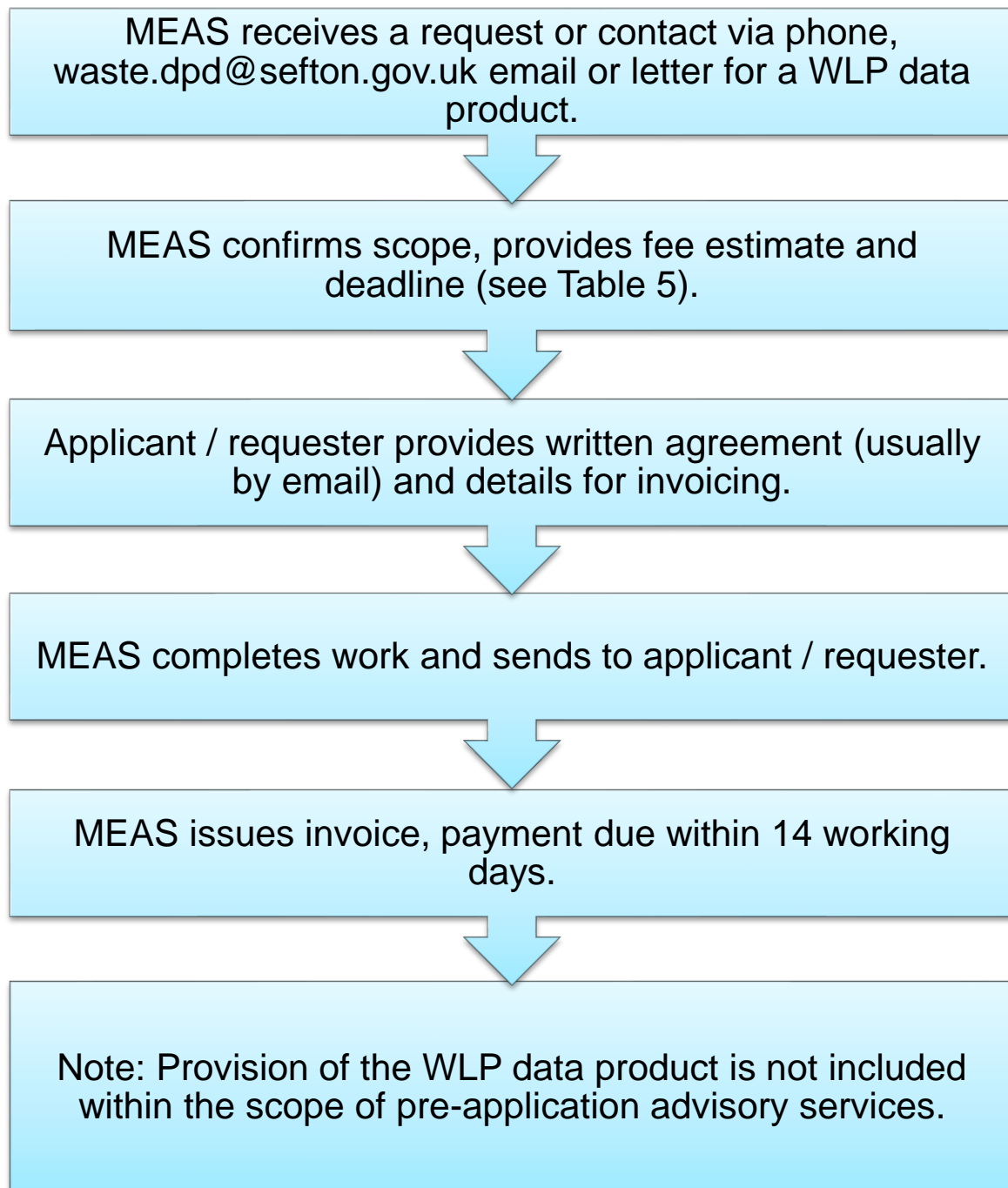


Table 5 – Merseyside and Halton Waste Local Plan services

Waste Local Plan data product	Description	Standard of Service	Charges
Waste Local Plan Standard Data Product	Data products as per MEAS Charging Policy Appendix 2.3 . All LCR Councils Halton, Knowsley, Liverpool, Sefton, St. Helens and Wirral. The procedure that we follow is set out in Appendix 1.6 .	10 working days from written acceptance of quotation by requester.	As per WLP Charging Policy Appendix 2.3 (extract below)

The Joint Merseyside and Halton Waste Local Plan Data Products and Services Charging Policy

Commercial users

We define commercial users thus: commercial bodies, consultants, non-supporting bodies, those undertaking sponsored research and any other user that does not qualify as a non-commercial user (see below).

The fee is for the provision of a licence to reuse the data returned from the joint Merseyside and Halton Waste Local Plan data products and services as set out in the schedule below. The licence provides permission to reproduce the Waste Local Plan data for commercial purposes (such as commercial advice, services and/or publications) restricted only to that specific, unique Waste Local Plan commercial enquiry. The permission excludes use or interpretation of those data returned for any other commercial purpose or commercial uses what-so-ever.

In response to a Waste Local Plan search request, the site centre NGR and site boundary (e.g. Red-line) are checked by a MEAS officer to ensure the enquirer has supplied the right information (e.g. comparing site name to actual location of the co-ordinates) and that we have an accurate understanding of what is being requested. MEAS may liaise with the enquirer regarding the search radius (e.g. will not bring in too many irrelevant records or omit important sites outside their specified radius).

Standard data product of £300.00 (excl. VAT) for potential Waste Site

Enquiries. An area selected using the site centre NGR and site boundary supplied is carried out in MapInfo and the selected Waste Local Plan entries called up on the database. These are quickly checked to ensure there are no obvious errors (e.g. positional or naming). Standard data product includes the following:

- Digital report with site score results based on the Waste Local Plan site scoring method;
- Standard report identifying significant constraints for the site;
- Whether the site falls within an Area of Search.

Bespoke Products

Please contact us for complex searches and large area searches e.g. for strategic and linear projects. A bespoke rate is to be agreed on a case-by-case basis priced according to scope, complexity, area and urgency. This may also include a Service Level Agreement. Note: MEAS data products and services rates are used for guidance only.

Non-Commercial Users

We define non-commercial users thus: non-sponsored researchers, teachers, students; members of the public; charitable or voluntary organisations and societies and other organisations, who have either service level agreements or data exchange agreements with Merseyside EAS. Enquirers may be asked to provide credentials.

We may waive charges for information to *bona fide* inquirers, who will use the data for non-commercial purposes except where a significant amount of staff time and/or resources are required for an enquiry. In such cases a handling charge may be necessary but will be kept to a minimum. This will be specific to the nature of the enquiry.

Payment of Fees

The requester will, in the exchange of correspondence, be required to provide necessary financial information to enable payment to be made. This will usually be through provision of a Purchase Order Number or Purchase Requisition to enable MEAS to invoice. VAT will be chargeable on all discretionary advice; pre-application advice and data services provided and for more complex requests an invoicing schedule will be agreed with the requester. Payment of invoices will be required within 14 working days unless otherwise agreed between MEAS and the requester.

Changes to the Policy

MEAS reserves the right to amend or update this policy at any time within a year and shall normally review the policy annually. Fees for data products may change when a significant enhancement to that product has been implemented and incorporated into the products available.

Whilst this policy provides guidance on the most frequently used database products, we will, from time to time, agree product fees and deadlines for bespoke enquiries that fall outside the scope of the policy. This is subject to resources being available to provide data products to meet bespoke enquiries.

How can we help you? Please e-mail your questions, queries, and requirements to Waste Local Plan at: waste.dpd@sefton.gov.uk